

Date: Oct 12, 2022 (every 2nd Wednesday of the Month) Time: 2:00 p.m. – 4:00 p.m. Location: ZOOM <u>https://4cd.zoom.us/j/95457317398</u> Meeting ID: 954 5731 7398 <u>Committee Charge and prior meeting agendas and minutes</u>

Voting Members

Chairperson: Arzu Smith Managers: Sara Marcellino Faculty: Elaine Gerber, Gabriela Segade Classified: Brian Williams, *1 vacant* Students: Kevin G. Ruano Hernandez, Diego Ortega

Non-Voting Members

Managers: James Eyestone, Lt. Charles Hankins, Bruce King, George Mills, William Tandongfor, Larry Womack

Present: Arzu, Charles, Bruce, William, Brian, Elaine, Evren, Gabriela, George, Larry, Sara

Called to order at 2:05 p.m.

	Item	Outcome/Decisions	Action Items
Ι.	Approval of Current Agenda	Sara motioned to approve the agenda, Gabriela	
		seconded, and the committee unanimously approved.	
II.	Approval of the September 14,	Sara motioned to approve the minutes, Brian seconded,	
	2022 minutes	and the committee unanimously approved.	

.	Public Comments (2 minutes each)	None.	
IV.	Action Items	Sara motioned to approve change of time of the Operations Committee meeting from 2 hours to 1.5 hours starting November, committee unanimously approved.	
V.	Report out from Safety Committee	Lt. Hankins reported there are no slips, trips, and falls. There was one accident in the Locker Room where a board from the wall fell. A child fell off the Early Learning Center play structure, no serious injury and no changes of the structure. Active Shooter and evacuation trainings can be requested by management to the Police Services Department. AED, CPR, and fire extinguisher training are in discussion at the Safety Committee and planning is coming soon. Suggestion to the Operations committee to coordinate an annual walk through of the campus to find any safety related issues and addressing them to the Safety Committee. Police Services are working on supplying cameras on our parking lots to record the crime happening around campus. They also plan to have an information session on how to protect your vehicle in parking lots to deter vandalisms. Bruce King reports on construction update. The electric vehicle stations were vandalized for the cooper but	
		there was not much to recycle as assumed to be the reason for the vandalism. Biology and Physical Science	

		Building is demolished, and hydro seeding will be placed in the dirt pathways near those buildings.	
VI.	Report out from Sustainability Committee	Districtwide Sustainability goals will be reviewed at November's Safety and Sustainability Committee meetings.	
VII.	Review/set goals for Fiscal Year 2022-23	 2022-23 Operations Committee Goals: Assist with updates to College Procedures Handbook Work to resolve operational issues as they arise (ongoing) Review/set sustainability goals that are aligned with DW sustainability goals (Sustainability Sub Committee to draft these goals) Review and enhance safety on campus Brian motioned to approve the Operations Committee 2022-2023 goals, Sara seconded, and the committee unanimously approved.	Create a workgroup to assist with reviewing the sections of the CCC College Handbook assigned by President's Office.
VIII.	Scheduled maintenance project list for 2022-23	Bruce shared and reported on "Shed. Maint. 2022-2023 Five Year Plan Revised_10.7.2022" spreadsheet.	
IX.	Adjournment	Meeting adjourned at 3:08 p.m. Next meeting Wednesday, November 9, 2022, at 2:00 p.m.	